

PLEASE RETURN THIS TO SCHOOL BY August 31, 2017. Please make a copy for yourself or write this information down for your reference

WEATHER- RELATED OR EMERGENCY SITUATION EARLY DISMISSAL PROCEDURE

This is the procedure I want Booth Hill School to follow for early dismissal due to inclement weather or emergency closings. If any changes to my child's early dismissal procedures need to be made throughout the year, I will submit an updated form to the Booth Hill office staff.

Child's Name	Grade	Teacher

****My child will go home the same way he/she goes home on a typical full day. _____ (Check)**

****My child will go home according to the early dismissal plan below:**

	Go Home on Bus (Check days)	Someone Will Pick-Up My Child at 1:00 PM (Name of Person)
Monday	_____	_____
Tuesday	_____	_____
Wednesday	_____	_____
Thursday	_____	_____
Friday	_____	_____

Note: Only one option per day!

If my child is to go home on the bus and I am not home, he/she has been told to go to neighbors, as follows:

1. (Name of Neighbor)	2.	3.
(Address)		
(Phone)		

This form does not apply to personal emergency situations when you are not able to meet your child's bus at the normal drop-off time. Parents must develop an emergency plan with their child for those times they are not able to be at the bus stop to greet their child.

Parent Signature

FOR OFFICE STAFF:

- A copy of this form will remain will be placed in student files
- A copy of will be given to classroom teachers
- Parents are responsible for making a copy of this sheet or recording this information